

HR Advisor

Hays • Ballarat VIC



Base pay

\$80,000 - \$90,000



Work type

Full time



Contract type

Permanent

Job details



Date posted

05 May 2022



Expired On

08 Aug 2022



Category

HR & Recruitment



Occupation

Consulting & Generalist HR



Base pay

\$80,000 - \$90,000



Contract type

Permanent



Work type

Full time

Full job description

Your new company

This is an excellent opportunity to join a National Organisation whilst they go through an exciting change process. This is a Ballarat based position, working across all facets of human resources you will have the opportunity to further your career and skill set whilst working with a supportive and dynamic team.

Your new role

This is an exciting newly created position in Ballarat working with a large National organisation. You will be reporting to the HR Manager and will play a vital part in the employee life-cycle SME, partnering with your stakeholders to achieve successful outcomes. You will work alongside operations and be integral to shaping and supporting people initiatives for the business.

- Be a people SME that drives HR best practice for successful outcomes
- Provide accurate and timely HR support and advice to their leaders on people matters
- Facilitate Company onboarding processes
- Develop and implement HR Programs, Policies & Procedures
- Interpret Awards, Legislation and Agreements
- Effectively communicate with stakeholders
- Handle employee grievances, including conducting workplace investigations.

What you'll need to succeed

In order for you to succeed in this role you will be able to demonstrate the following:

- Using your ability to influence, you will be an excellent communicator, with demonstrate organisational skills
- Degree Qualified in Human Resources or related discipline
- Demonstrated HR experience
- Ability to build rapport whilst carrying out tasks with a can do attitude
- Work collaboratively with others in a dynamic environment

What you'll get in return

In this position you will be offered exposure to ongoing training and development in all areas of HR, along with excellent flexibility options and an attractive remuneration. You will be joining a collaborative team who will encourage further development and ongoing support.

What you need to do now

If you're interested in this role, click 'apply now' to forward an up-to-date copy of your CV, or contact Lucy Brennan on lucy.brennan@hays.com.au

If this job isn't quite right for you but you are looking for a new position in the Ballarat area, please contact Lucy Brennan on lucy.brennan@hays.com.au for a confidential discussion on your career.

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